



# HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • P.O. Box 110 • Waveland, MS 39576  
Telephone 228-467-3702 • Fax 228-467-6206 • E-mail: hcua@bellsouth.net

## Minutes Monthly Board Meeting June 7, 2018

Call to Order - it was established that a quorum was present as Director Hoda called the meeting to order at 4:31 p.m.

### Attendees

#### Board Members:

Mr. Blaine LaFontaine  
Mr. Mike Favre  
Mr. Farron Hoda  
Mr. James Lamy  
Mr. Brent Anderson  
Mrs. Patricia Cuevas

### Other

Mr. David C. Pitalo – Executive Director  
Ms Heather Ladner – Board Attorney – (Attended Meeting by Phone)

Pledge of Allegiance and Silent Prayer - Lead by Director Cuevas

### Request to Address the Board

Gerald W. Rigby, C.P.A., P.C update on 2017 HCUA Audit reported that there were no issues or findings to report, a clean audit.

### Board Action Items

#### Board Action Items

A motion was made by Director Anderson to approve the of minutes from the May 10, 2018 Monthly Board Meeting as presented as Exhibit A. Director Favre seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Anderson, Hoda, Cuevas, Lamy, LaFontaine, Favre  
Voting Nay: None  
Absent: None

### Board Action Items

A motion was made by Director Cuevas to approve the of minutes from the May 30, 2018 Workshop as presented as Exhibit B. Director Lamy seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

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Voting Yea: Directors Anderson, Hoda, Cuevas, Lamy, LaFontaine, Favre  
Voting Nay: None  
Absent: None

A motion was made by Director LaFontaine to approve the May 2018 Docket as presented as Exhibit C. Director Anderson seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Anderson, Hoda, Cuevas, Lamy, LaFontaine, Favre  
Voting Nay: None  
Absent: None

	<u>Expenses</u>	<u>Monthly Budget</u>	<u>Revenues</u>	<u>Difference</u>
O & M Wastewater	\$ 119,770.83	\$143,416.92	\$ 144,109.18	\$ 24,338.35
O & M Water	\$ 10,286.11	\$ 18,507.70	\$ 17,676.04	\$ 7,389.93

A motion was made by Director Cuevas to approve the surplus of one HP Office JetPro Printer with Asset #1052 determined to be of no value to the Utility Authority as the item is beyond repair. Director Favre seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Anderson, Hoda, Cuevas, Lamy, LaFontaine, Favre  
Voting Nay: None  
Absent: None

A motion was made by Director Anderson to approve Gerald W. Rigby, C.P.A., P.C. to perform the HCUA Audit Services for the year ending September 30, 2018 in the amount of \$12,990.00. Director Favre seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Anderson, Hoda, Cuevas, Lamy, LaFontaine, Favre  
Voting Nay: None  
Absent: None

#### Executive Director

Leveling the flow – Received two quotes

- Control Systems Consulting, Inc - \$15,114.88
- LEC - \$21,802.20

A motion was made by Director Favre to authorize Executive Director Pitilo to move forward with the leveling of influent flow at the headworks using low bid as shown above by Control Systems Consulting for \$15,114.88. Director Cuevas seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Anderson, Hoda, Cuevas, Lamy, LaFontaine, Favre  
Voting Nay: None  
Absent: None

Bar Screen auger screw

- BEAR Quote for new screw \$12,239.00
- New - Rodney Hunt Screw Conveyor System \$21,612.50
- New – SSD Screw Conveyor System \$29,650.00

A motion was made by Director Anderson to authorize Executive Director Pitilo to purchase the New Rodney Hunt Screw Conveyor System using the bid as shown above \$21,612.50.

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Director Favre seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Anderson, Hoda, Cuevas, Lamy, LaFontaine, Favre

Voting Nay: None

Absent: None

Repairs to roof on out building on MCC-B Generator Building – in process of getting two quotes  
- Information Only No Action Required

Motion was made by Director Cuevas to approve the purchase of a Well Motor for the Kiln/Delisle Well site from BEAR in the amount of \$8,830.00. Director Lamy seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Lamy, Anderson, Hoda, Cuevas, LaFontaine, Favre

Voting Nay: None

Abstaining: None

Absent: None

Wastewater Report – Information Only No Action Required

Water Report – Information Only No Action Required

Proposed HCUA 2018-2019 Budget – Information Only No Action Required

Authorization to modify job position/salaries

- Wastewater Mechanic - existing salary \$15.00, proposed \$18.00 per hour
- Class II Wastewater Operator – existing salary \$15.00, proposed \$20.00 per hour

The Board opted to review the Budget before making any decision on job positions or salaries.

#### New Business

Director LaFontaine briefly discussed an article on the HCUA as published in the June 6<sup>th</sup> Sea Coast Echo newspaper.

#### Old Business

#### Closed Session

#### Executive Session

#### Other Business

#### Adjourn or Recess

A motion was made by Director Anderson to adjourn the Meeting at 6:25 Director Cuevas seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:


Voting Yea: Directors Lamy, Anderson, Hoda, Cuevas, LaFontaine, Favre

Voting Nay: None

Abstaining: None

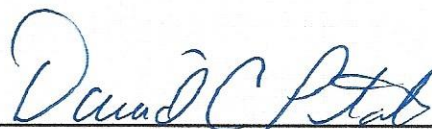
Absent: None

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Chairman/Vice Chairman



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Executive Director

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